

APPROVED October 9, 2007

The Regular Meeting of the Board of Trustees of the LeClaire Community Library was called to order at 7:05 p.m. on Tuesday, September 11, 2007 at the LeClaire Community Library. Present: Steve Morency, Doug Peterson, Marilyn Irwin, Becky Roller, and Director, Wanda Gardner. Absent: Georganne Gabrielli, Charlotte Schumacher, and Kirstin Oppel.

### **CONSENT AGENDA**

Items included in the consent agenda are as follows: Agenda for September 11, 2007, and minutes of the August 14 meeting. Steve reviewed the Revenue and Expense Report. Doug made a motion to approve the consent agenda Becky seconded. The motion passed.

### **LIBRARY DIRECTOR'S REPORT**

See Report Attached

Policy changes were discussed.

Monthly Statistics: Monthly statistics were shared.

Becky made a motion to close the library on Monday, December 24 and Monday, December 31. Steve seconded. Motion passed.

### **OLD BUSINESS:**

FINANCE COMMITTEE: None

PUBLIC RELATIONS: None

### GOVERNANCE ISSUES:

Each Board member will identify and be prepared to discuss three issues from the self-evaluation at the next meeting.

### FRIENDS OF THE LIBRARY:

Wanda updated the board on the progress of the Endowment Committee.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENTS**

None.

The next Board Meeting is a Regular Meeting scheduled for Tuesday, October 9, at 7:00 P.M. A motion for adjournment was made by Steve Morency and seconded by Marilyn Irwin. The meeting was adjourned at 9:12 p.m.

Respectfully submitted,



Becky Roller  
Secretary

## *Director's report, August 2007*

*1. Provide access and instruction in the use of library services and resources, and provide programs for all ages. August was our month to regroup and catch up after the busy month of July. No programs were held.*

*2. Provide outreach targeted to connect with the youth, new community members, and non-traditional library users. A table of library materials was on display at Bridgeview School during the parent's open house. Homework help begins October 2<sup>nd</sup>, and a reading and reception for the newest group of Young Authors will be during Children's Book Week in November. To accompany the Friends book sale in October, Kim Gasaway, a new LeClaire resident, has planned children's outdoor science activities that will be held on the plaza.*

*3. Involve the community in Library development through suggestions, surveys, displays and volunteer opportunities. A cruise on the Riversong is being planned by the Friends to recognize and thank library volunteers. It is scheduled for Friday, Oct. 5. A wide variety of donations continue to come in to the library, and frequently are checked out or requested as soon as they hit the shelves! Joel Rutledge is selling Iris plants in the library lobby as a fundraiser with proceeds going to the Friends and tornado victims.*

*4. Create alliances with cultural, historical, educational, civic and professional / business organizations. Metal shelving sections were picked up at the John Deere archives in Moline and are awaiting installation for the historical archives and teen shelving. A women's spiritual group is using the library community room each Monday evening with about a dozen participants.*

*Administrative: This week, as part of the phase-in program, the announcement requiring parental consent for children's Internet use will be included in the school's E-news. Story time has resumed on Tuesdays and Wednesdays, with small groups the first week. Melvina also does a program each Wednesday morning at Kiddie Karrousel for approximately 20 children. Chris Cournoyer is continuing to update and make changes on the library's website.*

*Christmas and New Year's fall on Tuesdays this year. I suggest that the library be closed on Monday the 24<sup>th</sup> and Monday the 31<sup>st</sup>.*

*Statistics for August: 569 new items added to the collection; 19 new LeClaire users registered; 2,831 items checked out—1,515 adult; 1,156 children's; and 114 teens. LeClaire received 533 holds from other libraries and sent out 427. Of those, 77 went to Iowa libraries, the rest to Illinois. Check-outs by users from other surrounding communities using our library during August: 702.*