

The Regular Meeting of the Board of Trustees of the LeClaire Community Library was called to order at 7:15 p.m. on Tuesday, April 10, 2007 at the LeClaire Community Library. Present: Steve Morency, Doug Peterson, Marilyn Irwin, Georganne Gabrielli; Becky Roller, Charlotte Schumacher, and Kirstin Oppel.

CONSENT AGENDA

Items included in the consent agenda are as follows: Agenda for April 10, 2007; bills and financial reports for March were presented. Approval of the March 13 minutes was postponed until next month. A motion to approve the consent agenda was made by Doug Peterson and seconded by Georganne. The motion passed.

LIBRARY DIRECTOR'S REPORT

Wanda reported volunteers worked over the Easter holiday to reduce the height and rearrange many of the shelves. A row of shelves in the children's area still needs to be adjusted. The current plan for shelving end caps is to use doors. Cost and application details will be investigated.

A recent donation will add 900 large print books to our collection. Many other donations have added books, videos and DVD's to the collection. Through Prairie Area Libraries, patrons now have access to 195 libraries.

The City Administrator advised Wanda the City Council will want a letter explaining our decision not to request a tax levy. Doug will write the letter.

Monthly Statistics: Monthly statistics were shared and discussed. Circulation numbers continue to increase.

OLD BUSINESS:

Building Committee: None

Fundraising Committee: As the board goes forward with the formation of an endowment fund, it will be necessary to create a committee to focus fundraising efforts to meet the challenge of the foundation and the anonymous donor by December 31, 2007. The Friends of the Library are prepared to accept the responsibility of organizing and overseeing the project at this time. Georganne will talk with Barbara Melbourne from the Community Foundation to set up a meeting as soon as possible to discuss a plan of action to move things forward. Georganne, Marilyn, and Kirstin will represent the board at that meeting and be the contacts until a formal committee is established. The rest of the board will be advised of the time and place of the meeting and are welcome to attend. Friends of the Library members will be invited to attend. Other community members will be contacted, as well.

Public Relations Committee: None

Personnel Committee: None

Governance Issues: A process will be developed for filling the next two vacancies in a timely manner.

Friends of the Library: None

New Business:

None

Public Comments

None.

The next Board Meeting is a Regular Meeting scheduled for Tuesday, May 8, at 7:00 p.m. A motion for adjournment was made by Becky Roller and seconded by Marilyn Irwin. The meeting was adjourned at 9:02 p.m.

Respectfully submitted,



Becky Roller
Secretary

February Director's Report—2007

1. Provide access and instruction in the use of library services and resources, and provide programs for all ages. The January teen movie (Ferris Bueller's Day Off) had attendance of 25 and the February movie (Principal Takes a Holiday) had 29. Tomorrow's film is The Italian Job.

We are using the Iowa summer reading mystery theme, "Get a Clue at Your Library!" Our special programs and reading incentive will run from July 1-31. On each Wednesday afternoon we will host special entertainment. The Teen Board will also sponsor a library scavenger hunt as one of the activities.

January story time attendance—114; Feb—205; Games on a no-school Friday—11;

2. Provide outreach targeted to connect with the youth, new community members, and non-traditional library users. Our Safari book bags and information were handed out for Kindergarten Round-up at Cody School, and I made a presentation and handed out bags at Bridgeview. We had 2 new families at story time the following week! We included a story time flyer, March calendar, Reading Safari log, leopard print pencil and general library services flyer. Kid's Reading Safari for ages 2-10 starts next week and runs to mid April.

New resident letters went out last week, and we had a new family at story time this week that attended for the first time and received their free book bag.

Brent conducted a library tour for 20 boy scouts during one of their Monday evening meetings.

Spot the Puppy, portrayed by Georganne Gabrielli and Heather Witter in the costume provided by the Bettendorf Public Library, visited Bridgeview School as well as regular stops at two story times and Kiddie Karousel.

3. Involve the community in Library development through suggestions, surveys, displays and volunteer opportunities. The next Bits and Pieces will seek volunteers for the April 6, 7 & 9 library shelving move. As part of preparation for that move, the teen board members are going to help put new upholstery fabric on room dividers that will display art and writing projects, and plan to paint the metal magazine shelving unit in their area. Chris Cournoyer is adding a book and film review section to the library's website, and the teen board will provide reviews and host writing opportunities for other students.

The Great River Bend Community Foundation has notified the library that an anonymous \$10,000 challenge grant has been offered to spur the development of an endowment. We must raise \$20,000 to receive the cash match

4. Create alliances with cultural, historical, educational, civic and professional / business organizations. In a project similar to one done by Yale University students, we will provide donated children's books to the community food pantry at the New Life Church, establishing a "book pantry" that will provide new homes for books, and allow children to always have several books in their home.

The women's correctional facility in Mt. Pleasant is seeking to expand their library, and we are setting aside duplicate books for a monthly delivery to them.

The Teen Board is planning to join with one or more community groups to have an entry in the Tug Fest parade this summer.

Administrative: In preparing next year's budget, I have worked with city hall to limit our line items to just 15 or 16 rather than the lengthy list we currently have.

To provide statistics of "weeded" materials to the state library, we have deleted barcodes on the adult paperbacks housed on spinner racks. We now check these out to patrons using an "epimeral" barcode, which credits us for usage, but does not keep track of who has the books. Most of these paperbacks are donated, and we have a "please return to" label affixed to them.

An increasing ant problem has sprung up again, and exterminators have been notified. New flush mechanisms have been ordered for each of the four remaining toilets in the building, since the sensor-driven ones continue to give problems.

Each member library of "Libraries Together" is asked to name a representative who will network with the other library representatives, and serve as a legislative advocate from December – April.

January Statistics: new users: 26; new materials: 263; *adult biographies:* 28;
Adult materials: 1,166; children: 960; teen: 127---Total 2,253 reg. circulations; ILLs borrowed: 357; ILLs sent: 513; total 2,306 all circulations.

February Statistics: new users: 22; new materials: 142; adult materials: 1,111; children: 983; teen: 82---Total 2,176 reg. circulations; Ills borrowed: 309; ILLs sent: 380; total circulations 2,221.