

The Regular Meeting of the Board of Trustees of the LeClaire Community Library was called to order at 7:08 p.m. on Tuesday, March 13, 2007 at the LeClaire Community Library. Present: Steve Morency, Doug Peterson, Marilyn Irwin, Georganne Gabrielli; Becky Roller, Charlotte Schumacher, and guest, Rich Roller

### **CONSENT AGENDA**

Items included in the consent agenda are as follows: Agenda for March 13, 2007; minutes from the regular board meeting of January 9, 2007, minutes from the special meetings of January 30, February 20, and March 6, 2007 as presented; bills and financial reports for January and February were presented. A motion to approve the consent agenda was made by Doug Peterson and seconded by Marilyn Irwin. The motion passed.

Since there were no objections, the agenda was rearranged to discuss establishing an endowment fund with the Community Foundation of the Great River Bend first.

### **LIBRARY DIRECTOR'S REPORT**

See attached report.

Monthly Statistics: The monthly statistics were shared and discussed.

Wanda will submit a grant application to the Scott County Regional Authority.

The City Administrator suggested to Wanda that the board consider requesting a \$.27 tax levy to help fund the library. The Board felt this request would be inappropriate at this time.

### **OLD BUSINESS:**

Building Committee: None

Fundraising Committee: After discussion, it was decided the idea of establishing an endowment fund will be presented at the next Friends of the Library meeting on Thursday, March 15, 2007. Doug will represent the Board at this meeting.

Public Relations Committee: None

Personnel Committee: None

Governance Issues: Steve invited Kirsten Oppel to fill the current opening on the Board of Trustees. She accepted and a recommendation will be submitted to the Mayor for approval.

Steve will put together a finance committee.

Doug will chair a committee to develop a procedure for the selection and appointment of Board of Trustees members.

Friends of the Library: None

**New Business:**

None

**Public Comments**

None.

The next Board Meeting is a Regular Meeting scheduled for Tuesday, April 10, at 7:00 p.m. A motion for adjournment was made by Charlotte Schumacher and seconded by Doug Peterson. The meeting was adjourned at 9:02 p.m.

Respectfully submitted,



Becky Roller  
Secretary

February Director's Report—2007

**1. Provide access and instruction in the use of library services and resources, and provide programs for all ages.** The January teen movie (Ferris Bueller's Day Off) had attendance of 25 and the February movie (Principal Takes a Holiday) had 29. Tomorrow's film is The Italian Job.

We are using the Iowa summer reading mystery theme, "Get a Clue at Your Library!" Our special programs and reading incentive will run from July 1-31. On each Wednesday afternoon we will host special entertainment. The Teen Board will also sponsor a library scavenger hunt as one of the activities.

January story time attendance—114; Feb—205; Games on a no-school Friday—11;

**2. Provide outreach targeted to connect with the youth, new community members, and non-traditional library users.** Our Safari book bags and information were handed out for Kindergarten Round-up at Cody School, and I made a presentation and handed out bags at Bridgeview. We had 2 new families at story time the following week! We included a story time flyer, March calendar, Reading Safari log, leopard print pencil and general library services flyer. Kid's Reading Safari for ages 2-10 starts next week and runs to mid April.

New resident letters went out last week, and we had a new family at story time this week that attended for the first time and received their free book bag.

Brent conducted a library tour for 20 boy scouts during one of their Monday evening meetings.

Spot the Puppy, portrayed by Georganne Gabrielli and Heather Witter in the costume provided by the Bettendorf Public Library, visited Bridgeview School as well as regular stops at two story times and Kiddie Karousel.

**3. Involve the community in Library development through suggestions, surveys, displays and volunteer opportunities.** The next Bits and Pieces will seek volunteers for the April 6, 7 & 9 library shelving move. As part of preparation for that move, the teen board members are going to help put new upholstery fabric on room dividers that will display art and writing projects, and plan to paint the metal magazine shelving unit in their area. Chris Cournoyer is adding a book and film review section to the library's website, and the teen board will provide reviews and host writing opportunities for other students.

The Great River Bend Community Foundation has notified the library that an anonymous \$10,000 challenge grant has been offered to spur the development of an endowment. We must raise \$20,000 to receive the cash match

**4. Create alliances with cultural, historical, educational, civic and professional / business organizations.** In a project similar to one done by Yale University students, we will provide donated children's books to the community food pantry at the New Life Church, establishing a "book pantry" that will provide new homes for books, and allow children to always have several books in their home.

The women's correctional facility in Mt. Pleasant is seeking to expand their library, and we are setting aside duplicate books for a monthly delivery to them.

The Teen Board is planning to join with one or more community groups to have an entry in the Tug Fest parade this summer.

***Administrative:*** In preparing next year's budget, I have worked with city hall to limit our line items to just 15 or 16 rather than the lengthy list we currently have.

To provide statistics of "weeded" materials to the state library, we have deleted barcodes on the adult paperbacks housed on spinner racks. We now check these out to patrons using an "epimeral" barcode, which credits us for usage, but does not keep track of who has the books. Most of these paperbacks are donated, and we have a "please return to" label affixed to them.

An increasing ant problem has sprung up again, and exterminators have been notified. New flush mechanisms have been ordered for each of the four remaining toilets in the building, since the sensor-driven ones continue to give problems.

Each member library of "Libraries Together" is asked to name a representative who will network with the other library representatives, and serve as a legislative advocate from December –April.

**January Statistics:** new users: 26; new materials: 263; *adult biographies:* 28;  
Adult materials: 1,166; children: 960; teen: 127---Total 2,253 reg. circulations; ILLs borrowed: 357; ILLs sent: 513; total 2,306 all circulations.

**February Statistics:** new users: 22; new materials: 142; adult materials: 1,111; children: 983; teen: 82---Total 2,176 reg. circulations; Ills borrowed: 309; ILLs sent: 380; total circulations 2,221.