

The Regular Meeting of the Board of Trustees of the LeClaire Community Library was called to order at 7:15 P.M. on Tuesday, June 10, 2008, at the LeClaire Community Library. Present: Steve Morency, Doug Peterson, Georganne Gabrielli, Kirstin Opper, Becky Roller, Director, Wanda Gardner, Robin Throne, and Carol Sorensen. Absent: Marilyn Irwin, Charlotte Schumacher

Steve opened the meeting by thanking Georganne for all of her work for the library and presented her with a certificate and token of appreciation as she concludes her board membership. The board wished her and her family well in their new home in Naperville, Illinois.

The order of the agenda was rearranged to allow Georganne to report on the progress of the endowment first. There has been good response to the personal contact volunteers have made with businesses and citizens in the community. It appears about half of the \$10,000 goal has been met.

CONSENT AGENDA

The consent agenda was amended to include the following items: Agenda for June 10, minutes of the May 13 meeting, the May ledger report, and the addition of the assignment of new committee members under New Business. Steve's financial summary was reviewed. There are several charges to the library account for city employees that cannot be explained, but it is assumed, at this time, that these charges will end in July when maintenance services are contracted through an outside company. Doug made a motion to approve the consent agenda, Steve seconded. The minutes, agenda, and financial reports were approved.

LIBRARY DIRECTOR'S REPORT

Wanda's highlights included:

- Library circulation increased about 12% over the past year, which is a significant gain.
- During RAGBRAI the State Archeologists will have a display in the library meeting room.
- The RAGBRAI art contest entries will be displayed in the library.
- Programs and activities are in place for the summer reading program.
- Long-term overdue books are now more easily tracked and recovered.
- The board notebook is closer to completion.
- Wanda will check the policy regarding closing the library due to power outages.

Wanda shared the application of Dennis Rucker and his interest in serving on the board. Steve will visit with Dennis and invite him to the next meeting.

The length of board terms seems to be an obstacle for many of the people who might otherwise be interested in serving on the board. Wanda will check with the State Library to see if there is any discussion about changing the length of terms.

OLD BUSINESS:

FINANCE: Discussed during the consent agenda.

GOVERNANCE ISSUES: None

FRIENDS OF THE LIBRARY: Endowment was discussed earlier in the meeting

NEW BUSINESS:

GOVERNANCE ISSUES: Steve distributed a suggested list of committees, which includes executive; finance and budget; building and grounds; personnel; public relations; policies and procedures, and friends liaison and endowment. Members were encouraged to give thought to the usefulness of these and/or other possible committees. The intent is for board members to work on committees as necessary between meetings to help streamline efforts and make the best use of time at monthly board meetings. Focus will be on the operation of the board, not the daily operation of the library. The purpose and responsibilities of each committee will be discussed at the next meeting. Anyone wishing to volunteer for any of the committees should contact Steve.

Board members will be sent an electronic copy of the annual self-evaluation as soon as possible. They are asked to return it electronically to Becky so the responses can be combined and distributed at the next meeting.

Steve reported he wrote a letter to the mayor requesting Robin Throne be appointed to the board to fill one of the vacancies created by the expired terms of Marilyn Irwin and Charlotte Schumacher.

Carol Sorensen discussed the vacant board position created by Georganne's resignation with the board. Steve will write a letter to the mayor requesting that she be appointed to the board to fulfill the remaining four years of that term.

PUBLIC COMMENTS: None

The next Board Meeting is a Regular Meeting scheduled for Tuesday, July 8, at 7:00 P.M. A motion for adjournment was made by Steve and seconded by Becky. The meeting was adjourned at 8:58 P.M.

Respectfully submitted,



Becky Roller
Secretary